

SIP Forum Annual General Meeting, 20th October 2004, Sheraton Boston Hotel

1. Meeting called to order by Jay Batson:
 - Jay Batson nominated and seconded to chair general meeting. Passed with no objections.
 - Selected minute taker and confirmation. Gordon Beith of Empirix nominated as primary taker of minutes. Timothy Jasionowski and Liliane Zreik selected as two confirming parties. Motion made and passed with no objections.
 - Group asked whether there was any objection to the notification, thirty days before the meeting, of the SIP Forum General Meeting. No objections raised to the notification of the meeting. Agenda was confirmed and accepted unanimously.
2. Jay presented the Annual Report:
 - Audit found an error in the expenses resulting in the Forum approx. €10,000 in the red for the year, but sufficient funds exist in the bank to more than cover the loss.
 - Question as to the taxation issues surrounding the SIP Forum non-profit status. Jay Batson clarified that Swedish law requires some fees of non-profits that are classified as taxes under accounting standards.
 - Jay noted that Sonus and Jasomi were not paid up on dues and therefore could not vote on the general session.
 - A Member Survey was undertaken in early 2004, which was an expense
 - SIPit and SIMPLEt events were also noted as main areas of activity for the forum
 - Motion made and seconded to confirm the audit. Motion carried unanimously.
3. Jay presented the results of the Member Survey, which identified key challenges for the forum.
4. Jay presented some Key Management Points:
 - Noted that 2 new members had just joined the forum: Empirix and Time Warner.
 - Working Group Chairpersons shall be charged with specific goals:
 - Marketing WG
 - SBC document will be technically directed at Marketing orgs focusing on Value Proposition
 - SIP Primer should not reduplicate what's already been covered by "excellent" text books
 - SIP Forum's role is somewhere between the SIP Center and the IETF; it is not a standards body!
 - Web site will be improved
 - Tim Jasionowski volunteered to coordinate "informal" activity direction for MWG, and to work on a Blog list for the WG
 - Should not work on Business Cases for VoIP in Enterprises, but rather could be possible for "open standard" & "presence enabling"
 - The marketing efforts shall target more towards CFO, CIO, and COO levels
 - May try to make SIP Interop more truly like what IP Interop has been for IP networking, however:
 - Previously decided not to be a certification body
 - Service Provider WG
 - Need to get SPWG to do more by including right, active SIP SPs as members

- Proposal made to terminate this WG due to issues of effectiveness, however:
 - Would making the WG “closed” to vendors be better?
 - WG Chairperson will work on this matter
 - Technical WG
 - Has been created from a combination of the old SIP Devices and Test Tools WGs
 - Test Event WG
 - Has been created to formalize the “event” activities, which are major activities of the forum
 - Regulatory WG
 - This proposed WG was voted out/down by the Board!
5. Jay presented the annual plan for the SIP Forum for FY2005:
- Enough buffer exists in the budget to cover expected increases in various WG expenses
6. Structural changes were proposed prior to the meeting, and voted on:
- 36 votes were cast (46 valid members exist of the 48 total members)
 - Result, 5 out of 7 candidates were elected:
 - Elected: Robert Sparks
 - Elected: Dave Oran
 - Elected: Alan Johnston
 - Elected: Anwar Saddiqi
 - Elected: Jim Kruger
 - The question before the membership concerning adopting changes to the Bylaws of the SIP Forum was approved by a unanimous vote of 36 votes (a minimum of 31 were required by the existing By Laws in order to adopt changes in the By Laws)
 - The question before the membership concerning discharging the Directors of liability was carried by a vote of 34 votes, with one abstention and one vote against
7. A note of thanks was made for departing officer and founding member Henry Sinnreich
8. Meeting was adjourned by unanimous consent

The undersigned agree that these minutes properly reflect the activities at the SIP Forum general meeting held on the captioned date.

_____ Date signed: _____
Gordon Beith

_____ Date signed: _____
Tim Jasionowski

_____ Date signed: _____
Liliane Zreik

(Scans of original signatures follow on subsequent pages.)

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