

## Meeting Minutes

### SIP Forum – FoIP Task Group

Wednesday 19<sup>th</sup> August @ 11 AM EDT/4 PM BST

**Participants:** Neil Weldon, Michael Chen, Kevin Fleming, Ed Schulz, Mike Coffee, Paul Jones, Sebastian Boire-lavigne

### Agenda

1. Open Actions
2. V.8/V.34/V.152/T.38 Call Flows – led by Michael Chen
3. SIP/SDP Negotiation – led by Kevin Fleming

### Actions from Last Meeting

- a. Neil to push out the 1.0 version of problem statement - **DONE**
- b. All to continue to discuss the topics on the mailing list.
- c. Marc to work on Press Release once we have signed off problem statement – **ONGOING**
- d. Mike Coffee and Marc Robins to poll test equipment suppliers to see if they would participate. – **ON-GOING**
- e. Kevin to start documenting the SDP issues - **DONE**
- f. Kevin to make a call on an Aug 5<sup>th</sup> meeting and let Max and Marc know. **DONE**
- g. Michael to provide update documents and diagrams on his return from vacation.  
**ONGOING**

### Meeting

Neil opened the meeting and we reviewed the status of the actions.

#### ***Problem Statement***

Due to vacations it was unknown if press releases has been sent on the problem statement. Neil will follow up on this offline.

#### ***V.8/V.34/V.152/T.38 call flows led by Michael Chen***

Michael is working on updates to his document and they will be ready before the next meeting. There has been a lack of activity on this topic and he intends to provide 2 lists of recommendations for discussion.

1. Industry recommendations such as V.8 being needed for T.38
2. Recommendations for standard changes to ITU study group on V.34 to v.17 fallback.

#### ***SIP/SDP Negotiation led by Kevin Fleming***

Kevin indicated that there has been activity on this topic, primarily with contributions from Paul Jones and Steve Underwood. He plans on producing a draft document for the end of the week where all of the issues and proposed solutions have been gathered. Expectation is that, similarly to Michael, the final result will be best practices guide and recommendations to ITU study group.

It was mentioned that ITU has implementer guides which could have the best practices incorporated at a later date.

### ***Other***

The possibility of discussions/meetings at SIPit 25 was raised, and mentioned that there had been some discussion with Marc; however the overlap with our group may be small. Neil will discuss offline with Marc during the week.

### **Actions:**

1. Marc to work on Press Release once we have signed off problem statement
2. Mike Coffee and Marc Robins to poll test equipment suppliers to see if they would participate. – **ON-GOING**
3. Neil to follow-up on press release status
4. Michael to deliver on his updated documents before the next meeting
5. Kevin to deliver on his draft documents before the next meeting
6. Neil to discuss SIPit 25 meeting with Marc

### **Next Meeting :**

When : Wednesday August 26th at 11AM EDT /4PM BST

Duration: 1.5 hours